

GENERAL PURPOSES LICENSING COMMITTEE

**Friday 20th January 2006
at 9.45 am in the Town Hall, St Aldate's**

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Guidance note (circulated, page C of this agenda).

3. URGENT BUSINESS

Items of business notified to Lois Stock, Committee Secretary, by 9.15 a.m. on Wednesday 18th January 2006 which, in the opinion of the Chair should be considered by the Committee as urgent business because of special circumstances.

4. MINUTES

Minutes (circulated, page 4.1 to 4.3,) of the Committee's meeting held on 25th November 2005.

5. THE MOTOR SALVAGE OPERATORS REGULATIONS 2002.

The Environmental health Business Manager has submitted a report (attached at page 5.1 to 5.4,) concerning the Motor Salvage Operators Regulations 2002. Oxford City Council has a statutory duty to register motor salvage operators, and to maintain a public register of the same, under these regulations and the Vehicles (Crime) Act 2001.

The Committee is recommended to:

- (1) Note the requirements for motor salvage operators to be registered.
- (2) Agree a registration fee to be charged by Oxford City Council.

6 HACKNEY CARRIAGE TARIFF - APPLICATION FOR INCREASE

Attached at page 6.1 to 6.20 is a report from the Transport and Parking Business Manager concerning an application for a variation to the hackney carriage tariff.

The Committee is recommended to:-

- (1) Agree to the variation to the hackney carriage tariff, in accordance with the application submitted by the City of Oxford Licensed Taxicab Association;
- (2) Note that the proposed variation is subject to a period of public consultation;
- (3) Authorise the Legal and Democratic Services Business Manager to carry out the statutory process of consultation needed to vary hackney carriage fares.

7. DATE OF NEXT MEETINGS

17th March 2006
19th May 2006

Any enquiries on this agenda should be addressed to:-

Lois Stock
Legal and Democratic Services Business Unit
PO Box 1191
Town Hall
OXFORD OX1 4EY

DECLARING INTERESTS AT MEETINGS

What Interests do I need to declare in a meeting?

As a first step you need to declare any **personal interests** you have in a matter. You will then need to decide if you have a **prejudicial interest** in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item headed "Declaration of Interest" on the agenda or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try to improperly influence anyone's decision on the matter.